



FAMILY PROMISE – Greater Phoenix
An Interfaith Hospitality Network

FAMILY PROMISE COORDINATORS' MEETING
February 13, 2006

The meeting was called to order at 6:05PM by Carl Mangold. The following were topics for discussion:

- 1) **Consistency:** Carl asked each host congregation to consider a policy which would be consistent from church to church. Some of the areas we looked at were guests leaving the campus, bedtime for young children, and minors going off on their own. We will discuss this again at the next meeting.
- 2) **Welcome Crossroads Nazarene.** They are new to the network and were represented by Russ. This church is located in the East Valley at 101 and Ray Road. They will be hosting soon for one of the churches having a conflict.
- 3) **Day Center food:** Please pick one responsible guest to ask what food is needed at the Day Center when your church is hosting. Too much food has been coming in, and it does not keep. Everyone is frustrated when they have to throw food out.
- 4) **Med box:** guests are never to handle the med box. Guests are never to have their hands in the box. The host will take the appropriate med out for the guest, the guest will open the bottle and take what they need. We plan to develop a card for each guest with the med, amount and time to be taken and a place to initial it for guest and host. The med box Always goes with the guests. It is locked up on weekends at the Day Center, so on the weekend give AM meds before they leave for the Day Center. Any meds you keep on hand at the church should be alcohol-free.
- 5) **Volunteers:** It is important to acknowledge and thank our volunteers in whatever way you choose to do that. It is equally important to get an evaluation from them to survey the positive and negative experiences. These comments can be used in recruiting new helpers.
- 6) **Guest briefing:** We discussed the importance of finding a time that works for you and the guest to gather them together to go over the rules of your church for the week. It is also important to include emergency evacuation plans and where to meet outside.
- 7) **Shopping for guests:** Some guests are taking advantage of hosts by asking them to shop for personal items during the week. It should be our policy to contact the Day Center to see if FP can provide the items. It will be our discretion at the church for immediate needs.
- 8) **Incident information:** Host churches need to pass guest information on to the Day Center and the next host whether for big or small incidents. You may handle it at your church, however it may repeat at another church and could be a problem that needs to be dealt with by the Director. Please notify Marion about any guest problems.
- 9) **Medical emergencies:** We have had several medical emergencies lately, and need to look at policy for going to the hospital and getting back from the hospital. We should call 911 to get them to the hospital. When a guest is released it is usually the wee hour of the morning. Some hosts don't mind going to get them. Maybe they can use Marion's pager number, and then she would call the host coordinator to let them know the guest is ready to return. We discussed other ways to deal with this, and will discuss it further at the next meeting.
- 10) **Saturday activities:** We discussed keeping the families all day on Saturdays, since they have so much time at the Day Center during the week. There are many activities to do such as the zoo, museums, movies, the park. Many congregations have someone who can get free tickets. We should strive to plan to keep the families on Saturdays.
- 11) New mattresses have been purchased. Next will be waterproof covers for them.

Next meeting: Monday, March 13 at 6PM at the Day Center.